



JUNIOR BUSINESS DEVELOPER

With focus on sales, events and brand management for our Studio in Mexico City, Col. Roma

We are currently looking for an outgoing, highly organised and enthusiastic/creative person with 1 to 3 years experience within a similar role. An individual who can provide key support and help us manage our busy workflow.

This is a serious opportunity for someone to progress rapidly with the brand and become part of the young team.

This is a position in the administration team and is not an design position although an interest in art/architecture and design is an advantage.

The position

- sourcing & identifying new cooperation's and partners
- planning and coordination of events like trade fairs, exhibitions, showroom and press events and be present during this events as well as after-event management
- managing and organising the company database
- help to develop promotional material for clients
- work with client showrooms to respond to specific inquiries and coordinate our brands corners
- work one-on-one to develop genuine relationships with clients and partners
- preparation of report documents and gathering research

What is expected

- excellent organisation skills and the ability to prioritise
- outgoing, dynamic and initiative taking
- good problem solving skills
- attention to detail and patience
- can do attitude and enjoy being part of a small team
- excellent communication and presentation skills
- an entrepreneurial mind set and good negotiations skills
- fluent Spanish and English verbal and written
- excellent knowledge of Microsoft Office
- work experience in a design business (graphic, fashion, product, etc.)
- passion for lighting and furniture and design

Studio davidpompa

is a lively design studio with a growing range of clients and projects. We are looking for and well-organized and enthusiastic candidates committed to developing a creative business.

Our Studio was born out of the desire to create contemporary design with a strong commitment to Mexican identity & craftsmanship.

The spirit of finding what is Mexico and combining it with something new to create something simple and perfect.

Applications

We look forward to hearing from you should the profile match you and your career plans. Please send your application and resume to trabajo@davidpompa.com

We will interview candidates on a running basis and we will hire as soon as the right candidate is found.

You are welcome to call Pamela Hidalgo on +52 55 6583 5027 in case you have any questions related to the job.

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(one PDF with max. 5 MB)

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